



University of Calcutta

B.A L.L.B Admission 2025

✿ Instruction to the Candidates of 1st Selection Lists

1. Check the Selection Lists published on admission portal carefully. Frequently check the Admission Portal to get the updated information.
2. Selected candidates must log-in to the admission portal using their user ID and password.
3. Candidates must upload all necessary documents in a single **PDF file (maximum 2 MB)**. Documents are:
 - a. Certificates of class 10, 10+2 or equivalent.
 - b. Marks-sheets of class 10, 10+2 or equivalent.
 - c. Valid supporting document of Reservation category (SC/ST/OBC-A/OBC-B/EWS/PWD/WOP etc.), if applicable.
 - d. Domicile certificate for reserved candidate resides in the State other than West Bengal, if applicable.
 - e. Duly filled-in downloaded Anti-Ragging format available on the Admission Portal.
 - f. Duly filled-in downloaded Self-declaration format available on the Admission Portal.
4. Payment Link for deposition of **Seat Booking Fee** will be provided by the C.U. after verification of documents.
5. Candidates must pay the applicable **Seat Booking Fee** ONLINE. Seat Booking fees detail is:
 - a. **Rs. 2,000 for C.U. departments, government-sponsored, or government-aided Institutes.**
 - b. **Rs. 10,000 for self-financed colleges.**
6. Interested candidates must take admission as per the selection to the respective Institute/College after paying **Residual Admission Fees (Residual Admission Fees=Admission Fees minus Seat Booking Fees)**.
 - a. Payment Link for deposition of **Residual Admission Fees** for candidate selected in C.U. Law Department will be provided by the C.U. within the **time frame** given in **Admission Schedule**.
 - b. Candidate selected in other than **C.U. Law Department** must contact (**Principal/Vice-Principal/Teacher-in-Charge**) to the respective Institute/Colleges for verification and payment of **Residual Admission Fees**.
7. Candidate should follow website of the respective Institute/College for communication where he/she is selected for admission.
8. Find the respective Institutes/Colleges contact email ID available on Admission Portal.

9. Selected candidates are advised to pay only the amount already mentioned on the admission portal to the respective Institutes/Colleges through ONLINE or prescribed bank account. **No payment should be made in CASH.** No additional payment is required to pay apart from **Residual Admission Fees.**
10. Candidate must contact to the university admission authority, if there is any dispute or problem faced by the candidate immediately through HELP-DESK and Email ID (cuadmissionlaw@gmail.com).
11. **Physical verification of all documents in original will be done after admission as per schedule to be notified in due course.**
12. **If forged or fake documents are discovered at any point, the candidate's admission will be immediately canceled without notice. The candidate will also be prosecuted and permanently debarred from any future University of Calcutta admissions or entrance tests.**
13. **Overlooking a candidate's ineligibility** is not a right to be claimed later.
14. **Mere submission of Application form, appearance in Entrance Test does not entitle a candidate to be considered for admission to the course unless he/she fulfils the eligibility conditions.**
15. Candidate interested to participate in the 1st **MOP-UP** round must register through ONLINE MOP-UP registration form.
16. Candidate wishing to get a chance in the 2nd selection list must register ONLINE by login into the admission portal by using USER ID (Application No.) and Password. No fee is required for registration.
17. Candidate already admitted may also participate in MOP-UP round for up gradation. Candidate will not be allowed to give preference of the Institute(s) /College(s) where he/she already selected in previous counseling.
18. Candidate already selected but not admitted may also participate in MOP-UP round for up gradation. Candidate will not be allowed to give preference of the Institute(s)/College(s) where already selected in previous counseling.
19. The Candidates who do not register for a mop-up round his /her name will not be considered for 2nd selection list.

✿ **Important Notes:**

- ***For any problem, contact the respective Institutes/Colleges Authorities through specific email ID with a copy to CU Admission Helpdesk Email ID (cuadmissionlaw@gmail.com) mentioning specific problem with your Application No. and Allotted College in the subject field of the email.***
- ***Applicants are alerted not to receive any phone call in the name of CU Admission Helpdesk other than the Helpdesk number available on the CU Admission Portal.***

- *Candidates are advised to contact only to the authorized person through authorized email ID and phone number (Helpdesk) available on CU Admission Portal.*
- *Be very careful before making any payment. C.U. B.A. LL.B Admission–2025 system is very transparent. Selection will be made strictly on the basis of merit, selection rule and subject to availability of vacant seat.*

Secretary
Faculty Council for the P.G Studies in Law (Additional Charge)
University of Calcutta